

MUNICIPAL AUTHORITY OF THE BOROUGH OF PORTAGE
WATER DEPARTMENT
AGENDA FOR APRIL 21st, 2022

CALL MEETING TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL OF MEMBERS -

RECOGNITION OF VISITORS: 5 minutes per visitor

CORRESPONDENCE –

1. Letter from Customer Concerning Flushing (complaint)
2. Annual Payment for Lease on Dams – Sportsmans Club

MINUTES – A motion to accept the minutes & also dispense with the reading of March, 2021 Minutes being that they are in printed form.

MOTION:

SECOND:

VOTE:

AGENT’S EXPENDITURES: None

MOTION:

SECOND:

VOTE:

INVOICES – A motion to accept and pay invoices for Board Approval in the amount of \$80,940.81 - Paid Bills - \$12,519.48, Paid Bills - \$25,648.90, Paid Bills - \$16,208.52, PennVEST \$3,896.36 & \$5,508.55, USDA \$16,051.00, 1st Summit \$1,108.00.

MOTION:

SECOND:

VOTE:

TREASURER’S REPORT – A motion to dispense with the reading of the March, 2022 Treasurer’s Report as it was distributed in written form to the Board prior to the meeting and accept the Report with a balance of: Beginning Cash - \$- Cash In -, Cash Out - \$, Interest Earned on Checking Account \$, Interest Earned on Money Market Account - \$. Ending Cash -.

MOTION:

SECOND:

VOTE:

INTERIM SUPERINTENDENT'S REPORT – John Bilchak

1. Fire Hydrants
2. Letter from PA Dep – violation

PLANT MANAGERS REPORT – Tony Thompson

ENGINEER'S REPORT-

1. Emergency Action Plan (EAP)
2. Bens Creek Impoundment Improvement Project
3. GIS - Sarah
4. Notice of Violations
5. Filter Plant Evaluation with DEP

SOLICITOR'S REPORT-

FORESTER'S REPORT-

UNFINISHED BUSINESS –

1. New Phone System
2. Quotes for Shady Springs Project
3. McCall Motors, Inc. – New Truck
4. Quote from Diversified Cloud on Tablet
5. Timothy Palesch – adjustment tabled due to further information:
He was not aware of this problem until he contacted us and would appreciate any help.

NEW BUSINESS – Summer Employee (s) – John Bilchak

GOOD OF THE ORDER – NONE

PROFIT & LOSS BUDGET & ACTUAL:

SHUT OFF LIST/DELIQUENT REGISTER:

CAPITAL IMPROVEMENTS ACCOUNT REPORT:

VACATION/SICK/COMPTIME REPORT: NONE

ADJUSTMENTS FOR THE MONTH:

1. Shirley Johnson – Frozen pipe – Fixed \$163.31
2. Robert Koban – Leaking toilet – Fixed \$93.39
3. James Drug Store – Broken pipes – water shut off \$5,934.39

ADJOURN:

Next Meeting Will Be Held May 19th, 2022 at 6:00 P.M.