

MUNICIPAL AUTHORITY OF THE BOROUGH OF PORTAGE  
WATER DEPARTMENT  
AGENDA FOR December 15<sup>th</sup>, 2022

CALL MEETING TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL OF MEMBERS:

RECOGNITION OF VISITORS: 5 minutes per visitor

CORRESPONDENCE –

1. Letter from Portage Public Library
2. Christmas Party
3. Resignation acceptance of John Morgan

MINUTES – A motion to accept the minutes & also dispense with the reading of November, 2022 Minutes being they are in printed form.

MOTION:  
SECOND:  
VOTE:

AGENT’S EXPENDITURES: None

MOTION:  
SECOND:  
VOTE:

INVOICES –

A motion to accept and pay invoices for the month of November 2022, Board Approval in the amount of \$63,126.91: Paid Bills 11-10-22: \$25,595.45, Paid Bills 11-22-22: \$17,584.10, Penn VEST \$3,896.36, USDA \$16,051.00.

MOTION:  
SECOND:  
VOTE:

TREASURER’S REPORT - **At Meeting**

A motion to dispense with the reading of the November 2022 Treasurer’s Report as it was distributed in written form to the Board prior to the meeting and accept the Report with a balance of: Beginning Cash - \$, Cash In - \$, Cash Out - \$-, Ending Cash \$.

MOTION:  
SECOND:  
VOTE:

INTERIM SUPERINTENDENT'S REPORT -

1. Leaks
2. New Taps
3. Vehicles Unit #1-Unit #6
4. Administrative
- 5.

PLANT MANAGER'S REPORT -

ENGINEER'S REPORT-

1. Emergency Action Plan (EAP)
2. Notice of Violations
3. Long Range Plan
4. Johnson Avenue
5. Grant
6. PADEP – Jim Casselberry
7. PADEP Training

SOLICITOR'S REPORT-

FORESTER'S REPORT-

UNFINISHED BUSINESS –

1. Leak Detection Resources
2. Garbage Contract with Portage Borough

NEW BUSINESS –

1. Budget for 2023

GOOD OF THE ORDER –

PROFIT & LOSS BUDGET vs ACTUAL –

CAPITAL IMPROVEMENTS ACCOUNT REPORT-

VA-CA/SICK/COMP REPORT-

ADJUSTMENTS FOR THE MONTH-

1. Stephanie Markel – Basement toilet, fixed – adjustment amount \$54.02

ADJOURN:

Next Meeting Thursday, January 19th, 2023 – 6:00p.m.