

MUNICIPAL AUTHORITY OF THE BOROUGH OF PORTAGE
WATER DEPARTMENT
AGENDA FOR FEBRUARY 16, 2023

CALL MEETING TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL OF MEMBERS:

RECOGNITION OF VISITORS: 5 minutes per visitor

CORRESPONDENCE:

1. Letter from Portage Borough Council appointing Mr. Thomas Riskus to the Portage Municipal Water Authority Board.
2. Letter from Amanda Kline, Portage Area Summerfest.

MINUTES: A motion to accept the minutes & also dispense with the reading of January, 2023 Minutes being that they are in printed form.

MOTION:

SECOND:

VOTE:

AGENT'S EXPENDITURES: None

MOTION:

SECOND:

VOTE:

INVOICES: A motion to accept and pay invoices for Board Approval in the amount of \$59,758.76: Bills Paid 1/6/23 - \$15,286.31, Bills Paid 1/19/23 \$13,517.93, Bills Paid 1/20/23 \$1,658.64, Bills Paid 1/20/23 \$9,348.52, Pennvest \$3,896.36, USDA \$16,051.00,.

MOTION:

SECOND:

VOTE

TREASURER'S REPORT:

A motion to dispense with the reading of the January 2023 Treasurer's Report as it was distributed in written form to the Board prior to the meeting and accept the Report with a balance of: Beginning Cash - \$2,066,739.93, Cash In - \$244,405.23, Cash Out - \$221,239.99 Ending Cash - \$2,089,905.17.

MOTION:

SECOND:

VOTE:

SUPERINTENDENT'S REPORT: Chuck Gouse

LEAKS

1. Johnson Ave & Hammer Street Intersection
2. Johnstown Housing Authority
3. Newry Road

VEHICLES

ADMINISTRATIVE

PLANT MANAGER'S REPORT: DJ Moore/Tony Thompson
Attached

ENGINEER'S REPORT: Joe Beyer - The EAD'S Group

1. Action Plan (EAP)
2. Notice of Violations
3. Long Range Plan
4. Johnson Avenue
5. PADEP Well Kick-Off Meeting
6. Pennvest Project Meeting – Dan Mikesic
7. Hydrant Flow Testing
8. Meter Pit Information
9. Approximate Cost Estimates for Several Projects

SOLICITOR'S REPORT: Attorney Michael Carbonara

FORESTER'S REPORT: Mike Barton

UNFINISHED BUSINESS:

1. Update on Contract for Garbage with Portage Borough

NEW BUSINESS:

1. Customer Deposit Refunds for 2021, \$3,200.00
2. Write-Offs for 2022, \$2,669.78

GOOD OF THE ORDER: Nothing

PROFIT & LOSS BUDGET vs ACTUAL:

CAPITAL IMPROVEMENTS ACCOUNT REPORT:

VA-CA/SICK/COMP REPORT:

ADJUSTMENTS FOR THE MONTH:

1. Ida Shingler – Broken Pipe, fixed - \$49.70
2. Cambria Residential – Break in line, street to house, fixed - \$377.22
3. Mark Kissell (Joel Bobolsky) – Leak, fixed - \$93.71
4. Caleb Salyards – Leak in basement, fixed - \$171.37
5. Quality Life Services, Inc. – Busted radiator, fixed - \$282.79
6. Andrea Maul – Busted radiator, fixed - \$39.00
7. Joshua Smith – Leaking faucet, toilet, fixed - \$42.36
8. Albert Kopnick, Jr. – Leak in basement toilet, fixed - \$215.02
9. ** (late item) Serenko Funeral Home – Toilet leaking-\$124.40

Customers are aware that if this request for an adjustment is approved it is a once every three-year adjustment.

ADJOURN:

Next Meeting Will Be Held March 16th 2023 – 6:00 P.M.