

MUNICIPAL AUTHORITY OF THE BOROUGH OF PORTAGE
WATER DEPARTMENT
AGENDA FOR March 16, 2023

CALL MEETING TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL OF MEMBERS -

RECOGNITION OF VISITORS: 5 minutes per visitor

CORRESPONDENCE:

MINUTES – A motion to accept the minutes & dispense with the reading of February 2023
Minutes being that, they are in printed form.

MOTION:

SECOND:

VOTE:

AGENT’S EXPENDITURES: Nothing

MOTION:

SECOND:

VOTE:

INVOICES – A motion to accept and pay invoices for Board Approval for Bills Paid 2/3/23 - \$11,015.45, Bills Paid 2/16/23 - \$44,452.97, Bills Paid 2/21/23 - \$10,418.91, Penn Vest \$3,896.36, USDA \$16,050.25.

MOTION:

SECOND:

VOTE:

TREASURER’S REPORT - A motion to dispense with the reading of the February, 2023 Treasurer’s Report as it was distributed in written form to the Board prior to the meeting and accept the Report with a balance of: Beginning Cash - \$2,089,905.17, Cash In -\$234,559.32, Cash Out – \$-235,587.55, Ending Cash - \$2,088,876.94.

MOTION:

SECOND:

VOTE:

SUPERINTENDENT'S REPORT – Chuck Gouse

LEAKS:

717 Branch Street
108 Fiddlers Circle

NEW TAPS:

VEHICLES:

Unit #3 2008 Ford F350 Dump Truck
Unit #4 2006 Ford Ranger

ADMINISTRATIVE:

PLANT MANAGERS REPORT - Tony Thompson/DJ Moore

ENGINEER'S REPORT- Joe Beyer

1. Emergency Action Plan
2. Notice of Violation
3. Cost Estimate for Ward 3 Project

SOLICITOR'S REPORT- Attorney Carbonara

FORESTER'S REPORT- Michael Barton

UNFINISHED BUSINESS –

1. Update Contract with Portage Borough for Garbage-Needs Resolved
2. 2022 Customer Write-Offs – Liens, Attorney Carbonara

NEW BUSINESS –

GOOD OF THE ORDER – NONE

PROFIT & LOSS BUDGET & ACTUAL:

CAPITAL IMPROVEMENTS ACCOUNT REPORT:

VACATION/SICK/COMPTIME REPORT:

ADJUSTMENTS FOR THE MONTH:

1. Jenny Gibson – Hot water tank leak, fixed - \$9.18. **Does not qualify for water adjustment according to PWA Policy.**
2. Pat Podrasky – Faucet leak, fixed - \$24.89. **Does not qualify for water adjustment according to PWA Policy.**
3. Joseph Holdsworth – Toilet flapper stuck, fixed - \$19.32. **Does not qualify for water adjustment according to PWA Policy.**
4. Anthony Casale – Pipe burst from freeze, fixed - \$303.36.

ADJOURN:

Next Meeting Will Be Held April 20, 2023 – 6:00 P.M.