

MUNICIPAL AUTHORITY OF THE BOROUGH OF PORTAGE  
WATER DEPARTMENT  
AGENDA FOR May 18, 2023

CALL MEETING TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL OF MEMBERS – Mr. Scarton, Mr. Yetsko, Mr. McCall, Mr. McCoy, Mr. Riskus, & Mr. Gouse.

RECOGNITION OF VISITORS: 5 minutes per visitor

CORRESPONDENCE –

MINUTES – A motion to accept the minutes & also dispense with the reading of April, 2023  
Minutes being they are in printed form.

MOTION:

SECOND:

VOTE:

AGENT’S EXPENDITURES: None

MOTION:

SECOND:

VOTE:

INVOICES – A motion to accept and pay invoices for April 2023. Board Approval of \$49,225.57- Paid Bills 4/14/23 - \$17,612.08, - Paid Bills 4/21/23 - \$11,666.13, PennVest \$3,896.36 & USDA \$16,051.00.

MOTION:

SECOND:

VOTE:

TREASURERS REPORT – A motion to dispense with the reading of the April 2023 Treasurers Report as it was distributed in written form to the Board prior to the meeting and accept the Report with a balance of: Beginning Cash - \$2,104,051.25- Cash In - \$195,472.10, Cash Out – \$184,846.44 Ending Cash -\$2,114,676.91.

MOTION:

SECOND:

VOTE:

## SUPERINTENDENT'S REPORT – Chuck Gouse

### Distribution:

### Vehicles:

1. Unit #1 (2008 Chevy Trailblazer) – Front differential & wheel bearings estimate \$1,600.00
2. Unit #4 (2006 Ford Ranger) – Inspection, tires, brakes & windshield - \$1,108.96.

### Administrative:

## PLANT MANAGER'S REPORT – Tony Thompson-DJ Moore

1. April Report
2. May Report

## ENGINEER'S REPORT- Joe Beyer

1. Emergency Action Plan (EAP)
2. Notice of Violations
3. BAMR Waterline Project
4. Groundwater Feasibility Study
5. Cost Estimate – Lower Borough Project
6. Meter Grant
7. Phone Call with Pennvest & PADEP

## SOLICITOR'S REPORT- Attorney Carbonara

## FORESTER'S REPORT- Mike Barton

## UNFINISHED BUSINESS –

1. Meter Policy Revision – Letter to Mr. Justin Irvin
2. Vehicles
3. Summer Employee
4. Sewer Agreement
5. PWA Roof

## NEW BUSINESS –

1. Duke Energy – Easement Payment for 2023

GOOD OF THE ORDER – NONE

PROFIT & LOSS BUDGET & ACTUAL -

CAPITAL IMPROVEMENTS ACCOUNT REPORT -

VACATION/SICK/COMPTIME REPORT -

ADJUSTMENTS FOR THE MONTH-

1. Gary Krider – hose running - \$151.54
2. Daniel Taczynski – pipes broke - \$505.99

ADJOURN:

Next Meeting will be June 15, 2023 at 6:00 P.M