

MUNICIPAL AUTHORITY OF THE BOROUGH OF PORTAGE
WATER DEPARTMENT
AGENDA FOR June 15, 2023

CALL MEETING TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL OF MEMBERS – Mr. Scarton, Mr. Yetsko, Mr. McCall, Mr. McCoy, Mr. Riskus, & Mr. Gouse.

RECOGNITION OF VISITORS: 5 minutes per visitor

CORRESPONDENCE –

Customer Complaint – Michael Smithbower

MINUTES – A motion to accept the minutes & also dispense with the reading of May, 2023 Minutes being they are in printed form.

MOTION:

SECOND:

VOTE:

AGENT’S EXPENDITURES: None

MOTION:

SECOND:

VOTE:

INVOICES – A motion to accept and pay invoices for May 2023. Board Approval of \$68,855.02- Paid Bills 5/5/23 - \$12,597.43, - Paid Bills 5/19/23 - \$21,756.21, - Paid Bills 5/31/23 - \$14,554.02, Penn Vest \$3,896.36 & USDA \$16,051.00.

MOTION:

SECOND:

VOTE:

TREASURERS REPORT – A motion to dispense with the reading of the May 2023 Treasurers Report as it was distributed in written form to the Board prior to the meeting and accept the Report with a balance of: Beginning Cash -\$2,114,676.91- Cash In - \$260,099.17, Cash Out – \$236,403.60 Ending Cash \$2,138,372.48.

MOTION:

SECOND:

VOTE:

SUPERINTENDENT'S REPORT – Chuck Gouse

Distribution:

LEAKS :

112 Adams Street, Cassandra

102 Bellwood Lane

Vehicles:

Administrative:

PLANT MANAGER'S REPORT – Tony Thompson-DJ Moore

ENGINEER'S REPORT- Joe Beyer

1. Emergency Action Plan (EAP)
2. Notice of Violations
3. BAMR Waterline Project
4. Groundwater Feasibility Study
5. Cost Estimate – Lower Borough Project
6. Prevailing Wage Rates for Roof
7. Sarah – GIS – Lead/Copper

SOLICITOR'S REPORT- Attorney Carbonara

FORESTER'S REPORT- Mike Barton

UNFINISHED BUSINESS –

1. Meter Policy Revision
2. PWA Roof

NEW BUSINESS –

GOOD OF THE ORDER – NONE

PROFIT & LOSS BUDGET & ACTUAL -

CAPITAL IMPROVEMENTS ACCOUNT REPORT -

VACATION/SICK/COMPTIME REPORT -

ADJUSTMENTS FOR THE MONTH-

1. Trinity UM Church – fixed - \$96.04
2. Herman Miller - \$75.74, customer is not sure why bills are higher.
Not showing any leaks.

ADJOURN:

Next Meeting will be July 20, 2023 at 6:00 P.M