

MUNICIPAL AUTHORITY OF THE BOROUGH OF PORTAGE
WATER DEPARTMENT
AGENDA FOR July 20, 2023

CALL MEETING TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL OF MEMBERS – Mr. Scarton, Mr. Yetsko, Mr. McCall, Mr. McCoy, Mr. Riskus, & Mr. Gouse.

RECOGNITION OF VISITORS: 5 minutes per visitor

CORRESPONDENCE – None

MINUTES – A motion to accept the minutes & dispense with the reading of June 2023
Minutes being they are in printed form.

MOTION:

SECOND:

VOTE:

AGENT'S EXPENDITURES: None

MOTION:

SECOND:

VOTE:

INVOICES – A motion to accept and pay invoices for June 2023. Board Approval of \$66,696.31- Paid Bills 6/9/23 - \$12,203.77, - Paid Bills 6/23/23 - \$34,545.18, Penn Vest \$3,896.36 & USDA \$16,051.00.

MOTION:

SECOND:

VOTE:

TREASURERS REPORT – A motion to dispense with the reading of the June 2023 Treasurers Report as it was distributed in written form to the Board prior to the meeting and accept the Report with a balance of: Beginning Cash \$2,138,372.48- Cash In - \$300,699.49, Cash Out – \$218,696.45, Ending Cash \$2,220,375.52.

MOTION:

SECOND:

VOTE:

SUPERINTENDENT'S REPORT – Chuck Gouse

Distribution:

Leaks:

1. 1511 Caldwell Avenue – 6/15/2023 – 644,919 gallons

New Taps:

2. 162 Sandy Lane

Vehicles:

1. 2023 Ford Rangers Ordered 9/16/2022 – Laurel Auto Group
2. Unit # 1 -2008 Chevy Trailblazer
3. Unit #6 – 2013 Ram 3500 Utility Truck

Administrative:

1. Leak & Copper Service Line Inventory
2. Feasibility Study
3. Meter Policy – Needs accepted
4. Vehicle Purchase Decision
5. Employment Applications for Skilled Laborer/Equipment Operator Position

PLANT MANAGER'S REPORT – Tony Thompson-DJ Moore

ENGINEER'S REPORT - Joe Beyer-The Eads Group

1. Emergency Action Plan (EAP)
2. Notice of Violations
3. BAMR Waterline Project
4. Groundwater Feasibility Study
5. Prevailing Wage Rates for Roof
6. Waterline & Meter Replacement Project
7. Meter Pit/SCADA Project
8. Options for Violations

SOLICITOR'S REPORT- Attorney Carbonara – Raptosh Lehmier & Carbonara

FORESTER'S REPORT- Mike Barton

UNFINISHED BUSINESS –

1. Portage Borough Garbage Agreement
2. PWA Roof Update with Strongland Roofing Systems
3. Updated/Revised Rules & Regulations Policy

NEW BUSINESS –

Insurance quotes

1. FWF Insurance – Mark Ickes
2. Mosholder Insurance – Eric Murphy

GOOD OF THE ORDER – None

PROFIT & LOSS BUDGET & ACTUAL -

CAPITAL IMPROVEMENTS ACCOUNT REPORT -

VACATION/SICK/COMPTIME REPORT -

ADJUSTMENTS FOR THE MONTH-

1. Daniel Hershberger – Basement toilet leaking - \$32.30.
2. John Nicholson, Jr.- Pipe on furnace leaking - \$41.62.
3. Dr. Kenneth Smithbower – Toilet running - \$51.55

ADJOURN:

Next Meeting will be August 17, 2023 at 6:00 P.M