

MUNICIPAL AUTHORITY OF THE BOROUGH OF PORTAGE
WATER DEPARTMENT
AGENDA FOR September 14, 2023

CALL MEETING TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL OF MEMBERS -

RECOGNITION OF VISITORS: 5 minutes per visitor

CORRESPONDENCE – None

MINUTES – A motion to accept the minutes & also dispense with the reading of August 2023
Minutes being they are in printed form.

MOTION:

SECOND:

VOTE:

AGENT'S EXPENDITURES: None

MOTION:

SECOND:

VOTE:

INVOICES – A motion to accept and pay invoices for the month of August 2023. Board Approval for \$55,685.97: Paid bills - \$32,950.36, Late Bill – REA Energy - \$1,176.06, Penn Vest \$5,508.55, USDA \$16,051.00.

MOTION:

SECOND:

VOTE:

TREASURER'S REPORT – A motion to dispense with the reading of the August, 2023 Treasurer's Report as it was distributed in written form to the Board prior to the meeting and accept the Report with a balance of: Beginning Cash \$2,212,954.51, Adjust daily receipts deposit made in August for July -\$24,252.45, Cash In \$257,029.97, - Cash Out -\$255,476.79, Ending Cash - \$2,238,760.14.

MOTION:

SECOND:

VOTE:

SUPERINTENDENT'S REPORT -

LEAKS

1. Grove St/ Freemont Ave – 25,726 gallons
2. Beech St. – 71,360 gallons
3. Shady Springs/Cemetery Rd – 538,243 gallons
4. Woodland Blvd/Lincoln Dr. – 1,596,870 gallons
5. Shady Springs/Cemetery Rd – 897,059 gallons

VEHICLES

1. Unit #1 – New Chevrolet Colorado purchased on 08/23/23
2. Unit #2 – 2015 Ram 1500
3. Unit #3 – 2008 Ford F350 Dump Truck
4. Unit #4 – 2006 Ford Ranger – Traded in for new unit #1
5. Unit #6 - 2013 Ram 3500 Utility Truck

ADMINISTRATIVE

1. Lead/Copper Service Line Inventory
2. Feasibility Study - attached
3. Meter Policy – Needs accepted

TREATMENT PLANT REPORTS -

ENGINEER'S REPORT-

1. Emergency Action Plan (EAP)
2. Notice of Violations
3. BAMR Project
4. Groundwater Feasibility Study
5. Copper / Lead
6. Portage Township/Borough Meeting
7. Grant Submission

SOLICITOR'S REPORT-

FORESTER'S REPORT-

UNFINISHED BUSINESS –

NEW BUSINESS –

GOOD OF THE ORDER –

PROFIT & LOSS BUDGET vs ACTUAL –

CAPITAL IMPROVEMENTS ACCOUNT REPORT-

EMPLOYEE TIME -

ADJUSTMENTS FOR THE MONTH –

1. Tim Price – Pool hose broke - \$78.63
2. James Dematties – Broken pipe – Repaired - \$241.59
3. Martha Bowser – Leak above water tank – fixed - \$46.47
4. Keith Orris – Hot water heater broke – fixed - \$41.59
5. Charles Rimini (Royal Ballroom) – Water tank broke - \$174.44
6. Kayla Minor – Toilet leak – fixed - \$42.17

ADJOURN:

Next Meeting Will Be Held October 19, 2023 at 6:00p.m.